

August 14, 2023

Bill Castens Gymnasium Conference Room – 15546 Hooting Owls Pl, fka 15546 Spring Pine Dr, Tampa, FL 33624

At

Northdale Park & Recreation Center – 15550 Hooting Owls Pl, fka 15550 Spring Pine Dr, Tampa, FL 33624

3853 Northdale Blvd, PO Box 282, Tampa, FL 33624

<http://countryplace.mydistrictwebsite.com>

CountryPlaceSMD@gmail.com

**1. Call to order**

**2. Reading and approval of July meeting minutes.**

**3. Treasurer report**

**Old business:**

**A. Discussed Cardinal contract.** Chris briefly reviewed responsibilities that are listed on the Addendum contract with Mark. Chuck motions and Wayne seconds. Chris will bring the updated contract to the next meeting for Mark to sign and approve. **Status: Last/current Contract is from 2012? Matt has been asked to lead this. Matt will begin reviewing old contract and suggesting changes/updates.**

**B.** Request Cardinal to be more Pro Active in the maintenance needs of our Community. Alert the Board to issues that need addressing, that we are unaware of. Dead foliage, electrical, plumbing, mulch, bordering, landscaping overhauls, etc. **Status: This will be addressed and added into future Contract.**

**C. Shillington Drive sign lighting Project – 15720 Shillington Drive Status: All electrical infrastructure has been installed. Hillsborough County final inspection Approved on July 7<sup>th</sup> for TECO to install meter and energize. As of 8/12, Meter has not been installed. Chris asked A&H to follow up w/TECO. A&H responded that TECO has been contacted.**

**D. Summerwind island curbs.** Need repair? Painting? **Status: Chris will get a quote to replace both curbs around the islands at Summerwind. Chris reached out to 5 vendors for quotes on replacing 400 linear feet of curb at the Summerwind entrance. He hasn't heard back from anyone. Chuck has a friend in the concrete business and will reach out to him. Darrel has also requested a Quote.**

**E. Next Newsletter (September/October), the WHO TO CALL section needs to have the email replaced from [Darrel.spacone@donordatadone.com](mailto:Darrel.spacone@donordatadone.com) to [CountryPlaceSMD@gmail.com](mailto:CountryPlaceSMD@gmail.com) contained in 'Report an issue with the Entrances managed by the Special Maintenance District'. Status: This did not get relayed to the HOA Newsletter reps for the July/August edition and will need to be addressed in the September/October edition.**

**F.** After initial electrical work by Lee Electric, Luis recommended additional work that we can discuss/consider. **Status: Luis has submitted a Proposal/Estimate of \$415. Also, when work was performed on the Winding Drive Meter/Pole/Box, a wiring lug broke. Luis has secured a replacement lug, and will repair for free.**

**G.** Tina Rhodes proposed restarting information sharing between the HOA & CPMD. This could include sharing Meeting Minutes, attending each others meetings, etc. **Status: We will attempt to provide Meeting Minutes and at least 1 of our members to attend their Bi-Monthly meetings. The HOA will provide us time on their Agenda.**

H. Walked the West Park Pond with Joe Soletti from Parks & Recreation. He supervises & inspects the Maintenance at the 3 CP Parks. Asked him about mowing & maintenance boundaries between the County and us, copy of the Maintenance contract, and Park boundary Maps. He provided the current boundary map for the West Park, will try to provide an updated version showing expanded coverage. I asked him about string trimming around the Cypress stumps. He is requesting the Mowing contractor to start maintaining this, and to pick up debris around Pond within their service boundary. Joe has asked us to also check on the progress and report any deficiencies.

I. Chris made a motion to replace pump at Hutchinson and Country Lake at a cost of \$1685.00. Motion was 2<sup>nd</sup> by Keith and approved 6-0. Status:

**Future Project considerations:**

A. Irrigation for Wilcox Rd. to cover from Eastern Northdale boundary to Western Country Place boundary. Status: Chris talked about looking into a 2021 project to get irrigation installed at Wilcox and Marshfield and Wilcox and Pebblebrook. Waiting for TECO to bury their power lines before moving forward with these irrigation projects. Status: I have spoken to TECO and the Contractor for the proposed project. They may ask for an easement from property owners to directional bore/bury lines at the front of property, not the rear where current lines are. Or, may use existing rear easement. Probably not going to be completed until sometime in 2023?

Update: Darrel has contacted Hillsborough County about the irrigation process and costs associated with. They advised that a Commercial Plumber is needed to perform most of the initial work before the County performs final connection. Red Cap Plumbing did not return contact. Pro Plumbing has not yet returned contact. Sample Plumbing has not returned contact.

B. Fountain/Fountains installation in West Park pond. Status: Darrel has asked Greg Brown , Hillsborough County Parks & Rec if we have jurisdiction/authority to install a Fountain or Fountains to this Pond. Greg's response: "A fountain sounds great there. Please send any plans or quotes you have for it and we will take a look and provide comments down. Any improvements on the site would become the property of the county and ours to maintain". On 5/1/23, received email & voicemail from Patti Conover (Public Works Administration), about Pond maintenance and installing Fountain(s).

C. Install sign at the S. E. corner of Country Hills and Pennington. Status: Original sign has not been there since 2007. Status: Board voted to defer sign project.

**New business:**

A. Annual renewal for the PO Box is due. \$296.70

B. Need Non-Ad Valorem Assessment Roll completed by September

C. Deadline Date for the next Newsletter (September/October) is August 16, but Tina has requested earlier. Matt will submit a help wanted ad (to replace the vacant Trustee seat), an article from the tax maintenance district, and these changes listed above. Next Newsletter (September/October), the WHO TO CALL section needs to have the email replaced from [Darrel.spacone@donordatadone.com](mailto:Darrel.spacone@donordatadone.com) to [CountryPlaceSMD@gmail.com](mailto:CountryPlaceSMD@gmail.com) contained in 'Report an issue with the Entrances managed by the Special Maintenance District'. Status: This did not get relayed to the HOA Newsletter reps for the July/August edition and will need to be addressed in the September/October edition.

**D. After the Shillington sign has Electric service, Darrel will contact Carl at Allied signage for proper and adequate space requirements around the Sign structure, and solicit Proposals for Concrete Curbing installation. May need to move the Deed Restricted sign closer in?**

Adjourn meeting