

June 12, 2023

Bill Castens Gymnasium Conference Room – 15546 Hooting Owls Pl, fka 15546 Spring Pine Dr, Tampa, FL 33624

At

Northdale Park & Recreation Center – 15550 Hooting Owls Pl, fka 15550 Spring Pine Dr, Tampa, FL 33624

3853 Northdale Blvd, PO Box 282, Tampa, FL 33624

<http://countryplace.mydistrictwebsite.com>

CountryPlaceSMD@gmail.com

1. **Call to order**
2. **FY24 Budget meeting**
3. **Reading and approval of May meeting minutes.**
4. **Treasurer report**

**Old business:**

- A. Discussed Cardinal contract. Chris briefly reviewed responsibilities that are listed on the Addendum contract with Mark. Chuck motions and Wayne seconds. Chris will bring the updated contract to the next meeting for Mark to sign and approve. **Status: Wendy has resurrected discussions about the Cardinal contract. My preference is to tackle this sometime soon in 2023, and after we have put out some/most/all of our other fires. Last/current Contract is from 2012?**
- B. Request Cardinal to be more Pro Active in the maintenance needs of our Community. Alert the Board to issues that need addressing, that we are unaware of. Dead foliage, electrical, plumbing, mulch, bordering, landscaping overhauls, etc. **Status: This will be addressed and added into future Contract.**
- C. Hutchison Road wall – area between wall & sidewalk is looking unkempt again. Palm tree ground debris, trimming, uneven mulch, etc. Request Cardinal to maintain better and smooth out mulch. **Status: Mark states he wants to meet with us again at the wall sometime soon to re-assess maintenance needs.**
- D. Chris stated re-investigating the addition of solar lighting for the Shillington Drive sign (near Claywell Elementary School). **Status: Chris has provided information on a Solar lighting system from Sun-In-One which started at \$1835 for a starter kit. Mark provided a June 13, 2022 Proposal from A&H Systems, Inc. for a hard wired light system for \$7,900. Motion was made by Chris and second by Chuck to have A &H Systems Inc. install wire, and conduit, 228 feet, set new meter wire and install a light at Shillington Dr. This will be paid for with the Geico reimbursement check of \$9,052.85 for the Summerwind entrance damage. Motion approved 7-0. Darrel has contacted Lisa and Ralph (A&H Systems, Inc.), for an updated Proposal and pricing. A&H Systems, Inc. responded on January 11<sup>th</sup> with a new quote of \$10,665.00. Per Chris recommendation, Darrel has emailed Harmonics Electric, LLC for Quote. Harmonics met w/me at the Shillington sign on Jan. 12<sup>th</sup>. On 2/13/23, Harmonics Electric quoted \$12,550. I signed an agreement with A&H Systems, Inc. on 2/14/23 for \$10,665. A&H received Permit on 4/30. No job start date, yet. While checking on Allied's sign repair, I saw that the wiring conduit has been installed from TECO Distribution box on Huntsman Court to the sign.**
- E. Summerwind island curbs. Need repair? Painting? **Status: Chris will get a quote to replace both curbs around the islands at Summerwind.**

F. Next Newsletter (July/August), the WHO TO CALL section needs to have the email replaced from [Darrel.spacone@donordatadone.com](mailto:Darrel.spacone@donordatadone.com) to [CountryPlaceSMD@gmail.com](mailto:CountryPlaceSMD@gmail.com) contained in 'Report an issue with the Entrances managed by the Special Maintenance District'.

G. During Darrel's meeting with Harmonics Electric at the Shillington Drive sign, the right sign post seemed slightly unstable, and uneven. **Status: Carl's Team discovered 2 broken J-Bolts on right post. They have submitted a Repair Estimate of \$1,337.30 on 3/24 for consideration. This was forwarded to all members on 3/24. Motion to Approve! Motion passed 6-0. Darrel notified Carl. Carl states work to commence 1<sup>st</sup> week of May. Repairs are complete and Invoice for \$1,244.00 was submitted for payment on May 24th. Chris, has this been paid?**

H. On May 2<sup>nd</sup>, Lee Electric submitted a Proposal of \$6,792 with a possible additional cost of \$298 - \$778 for Electrical repairs at all Signs. We will discuss and consider Approval. Motion made by Chris and 2<sup>nd</sup> by Darrel to approval Lee Electrics proposal with the conditions that the revised total does NOT exceed \$10,000. Motion approved 5-0. **Status: Repairs are complete and total cost is \$7,312.00. There are Notes for additional recommended work that we can discuss/consider.**

I. Get Estimate/Proposal from Cardinal Landscaping to thoroughly clean up the West Park Pond. Mark does not want to take this on, but instead will remove and trim trees around the Pond for a maximum cost of \$4,000. **Status: This is complete.**

J. Red Cap Plumbing repaired or replaced Irrigation Backflow Valve at the North Island on Summerwind Drive. Cardinal Landscaping was present, and paid for. We will reimburse when invoiced. Cost was \$855.

#### **Future Project considerations:**

A. Irrigation for Wilcox Rd. to cover from Eastern Northdale boundary to Western Country Place boundary. **Status: Chris talked about looking into a 2021 project to get irrigation installed at Wilcox and Marshfield and Wilcox and Pebblebrook. Waiting for TECO to bury their power lines before moving forward with these irrigation projects. Status: I have spoken to TECO and the Contractor for the proposed project. They may ask for an easement from property owners to directional bore/bury lines at the front of property, not the rear where current lines are. Or, may use existing rear easement. Probably not going to be completed until sometime in 2023?**

**Update: Darrel has contacted Hillsborough County about the irrigation process and costs associated with. They advised that a Commercial Plumber is needed to perform most of the initial work before the County performs final connection. Red Cap Plumbing did not return contact. Pro Plumbing has not yet returned contact. Sample Plumbing has not returned contact.**

B. Fountain/Fountains installation in West Park pond. **Status: Darrel has asked Greg Brown , Hillsborough County Parks & Rec if we have jurisdiction/authority to install a Fountain or Fountains to this Pond. Greg's response: "A fountain sounds great there. Please send any plans or quotes you have for it and we will take a look and provide comments down. Any improvements on the site would become the property of the county and ours to maintain". On 5/1/23, received email & voicemail from Patti Conover (Public Works Administration), about Pond maintenance and installing Fountain(s).**

C. Install sign at the S. E. corner of Country Hills and Pennington. **Status: Original sign has not been there since 2007. Status: Board voted to defer sign project.**

**New business:**

A.

B.

Adjourn meeting