

**WESTCHESTER
SPECIAL DEPENDENT DISTRICT**

AGENDA PACKAGE

SEPTEMBER 25, 2018

Westchester Special Dependent District

Inframark, Infrastructure Management Services

210 North University Drive Suite 702, Coral Springs, Florida 33071

Phone: 954-603-0033 Fax: 954-345-1292

September 20, 2018

Governing Board
Westchester Special Dependent District

Dear Board Members:

The Budget Public Hearing of the Governing Board of the Westchester Special Dependent District will be held on Tuesday, September 25, 2018 at 6:30 p.m. at Maureen B. Gauzza Public Library, Community Room 204B, 11211 Countryway Boulevard, Tampa, Florida. Following is the advance agenda for this Hearing:

1. Roll Call
2. Audience Comments
3. Fiscal Year 2019 Budget Public Hearing
 - A. Public Hearing to Consider Adoption of the Budget for Fiscal Year 2019
 - B. Consideration of Resolution 2018-07, Adopting the Budget for Fiscal Year 2019
4. Audience Comments
5. Adjournment

Any items not included in the agenda package will either be distributed under separate cover or presented at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



Andrew P. Mendenhall, PMP
Manager

Third Order of Business

3A.

BUDGET CATEGORIES	FY 19 BUDGET
REVENUES	
363.10 SPECIAL ASSESSMENTS	\$91,972
366.00 DONATIONS	
361.00 INTEREST	\$150
TOTAL GROSS REVENUES	\$92,122
MINUS 5%	-\$4,606
PLUS:	
384.00 DEBT PROCEEDS	
389.90 EST BEGINNING FUND BALANCE	\$64,606
TOTAL REVENUES	\$152,122

EXPENDITURES:	FY 19 BUDGET
31.00 PROFESSIONAL SERVICES	\$11,200
32.00 ACCOUNTING AND AUDITING	\$1,200
34.00 OTHER CONTRACTUAL SERVICES	\$31,812
40.00 TRAVEL AND PER DIEM	
41.00 COMMUNICATION SERVICES	
43.00 UTILITY SERVICES	\$663
44.00 RENTALS AND LEASES	
45.00 INSURANCE	\$2,600
46.00 REPAIR AND MAINTENANCE	\$30,804
47.00 PRINTING AND BINDING	\$100
49.00 OTHER CHARGES AND OBLIGATIONS	\$2,014
51.00 OFFICE SUPPLIES	\$50
52.00 OPERATING SUPPLIES	
54.00 BOOKS AND PUBLICATIONS	
TOTAL OP EXPENDITURES	\$80,443

CAPITAL OUTLAY	FY 19 BUDGET
61.00 LAND	
62.00 BUILDINGS	
63.00 IMPROVEMENTS	\$60,000
64.00 MACHINERY AND EQUIPMENT	
TOTAL CAPITAL OUTLAY	\$60,000

DEBT SERVICE	FY 19 BUDGET
71.00 PRINCIPAL	
72.00 INTEREST	
73.00 OTHER DEBT SERVICE COSTS	
TOTAL DEBT SERVICE	\$0

NON-OPERATING	FY 19 BUDGET
99.01 BUDGET TRANSFERS	\$3,679
99.02 RESERVE FOR FUTURE CAPITAL	
99.03 RESERVE FOR CONTINGENCY	\$8,000
TOTAL NON-OPERATING	\$11,679
TOTAL EXPEND AND NON-OPERATING	\$152,122

Revenues Minus Expenditures Equals **\$0**

BACKUP SCHEDULES
 Show in the area below, how line items are calculated:

363.10 SPECIAL ASSESSMENTS

366.00 DONATIONS

361.00 INTEREST

31.00 PROFESSIONAL SERVICES

32.00 ACCOUNTING AND AUDITING

34.00 OTHER CONTRACTUAL SERVICES

40.00 TRAVEL AND PER DIEM

41.00 COMMUNICATION SERVICES

43.00 UTILITY SERVICES

44.00 RENTALS AND LEASES

45.00 INSURANCE

46.00 REPAIR AND MAINTENANCE

47.00 PRINTING AND BINDING

49.00 OTHER CHARGES AND OBLIGATIONS

51.00 OFFICE SUPPLIES

52.00 OPERATING SUPPLIES

54.00 BOOKS AND PUBLICATIONS

71.00 PRINCIPAL

72.00 INTEREST

73.00 OTHER DEBT SERVICE COSTS

99.01 BUDGET TRANSFERS

99.02 RESERVE FOR FUTURE CAPITAL

99.03 RESERVE FOR CONTINGENCY

3B.

RESOLUTION 2018-07

**RESOLUTION ADOPTING FISCAL YEAR 2019 BUDGET
AND APPROVING SPECIAL ASSESSMENTS FOR THE
YEAR 2019**

WHEREAS, WESTCHESTER SPECIAL DEPENDENT DISTRICT is a special District duly established and operating pursuant to Ordinance #05-3; and

WHEREAS, Ordinance #05-3 provided that the Board of Trustees of WESTCHESTER SPECIAL DEPENDENT DISTRICT has the right, power and authority to levy a special assessment against all parcels of property situated within the District for purposes including but not limited to, MAINTAINING AND IMPROVING PUBLIC RIGHTS-OF-WAY AND COMMON PROPERTY; and

WHEREAS, the Board of Trustees of WESTCHESTER SPECIAL DEPENDENT DISTRICT has determined that the assessment for the year 2019 shall be in the amount of \$91,972; and,

WHEREAS, the Board of Trustees of WESTCHESTER SPECIAL DEPENDENT DISTRICT has had a duly advertised Public Hearing on the 25th day of September, 2018; and,

WHEREAS, the Board of Trustees of WESTCHESTER SPECIAL DEPENDENT DISTRICT has presented the proposed assessment and proposed budget to the property owners and residents of WESTCHESTER SPECIAL DEPENDENT DISTRICT at the Public Hearing; and

WHEREAS, the Board of Trustees of WESTCHESTER SPECIAL DEPENDENT DISTRICT has heard discussion and comments from the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF TRUSTEES OF WESTCHESTER SPECIAL
DEPENDENT DISTRICT, THIS 25TH DAY OF SEPTEMBER
2018;**

That the above recitation of findings of fact is hereby incorporated into this Resolution;

1. The Board of Trustees of WESTCHESTER SPECIAL DEPENDENT DISTRICT approves the proposed budget for Fiscal Year 2019.

2. The Board of Trustees of WESTCHESTER SPECIAL DEPENDENT DISTRICT approves the proposed assessment of \$91,972 for 2019.

Category	Product	General Fund 001			# of Units/FF
		FY2019	FY2018	% Chg	
1	Single Family	\$58.08	\$58.08	0%	368
2	Non-Single Family parcels with frontage on Countryway Blvd. within the boundaries of Westchester	\$12.00	\$12.00	0%	5830
3	Owned by HOAs, POAs, and Exempt Entities	\$0.00	\$0.00	n/a	21
4	Non-Single Family Parcels Embedded within Other Non-Single Family Parcels	\$58.08	\$58.08	0%	11
					6,230

3. Upon adoption, this Resolution shall be transmitted by the Trustees, along with the approved budget and all other materials required by Hillsborough County to the Board of County Commissioners for their approval.

 Arnold Korshin
 President

ATTEST:

 Andrew Mendenhall
 Secretary