

**Brandon Hills Special Dependent District
Regular Meeting No FY 20-21
Minutes for July 1, 2021 Meeting**

The regular meeting of the Brandon Hills Special Dependent District was held at the Brandon Community Center, 502 E. Sadie St., Brandon, Florida on July 1, 2021.

President Janice Doyle called the meeting to order at 7:35 PM.

Present: Phil Rumore
Thomas Lee, Trustee
Ralph Almirola, Trustee
Bobbi Almirola, Treasurer
Jan Milner, Secretary
Janice Doyle, President

Absent: Brad Sampson, Vice Pres

Secretary's Report

Jan read the minutes of the 6/3/21 meeting. There were no changes or corrections. Ralph moved to approve the minutes. Thomas seconded and the motion was unanimously approved.

Treasurer's Report

Financial information was not available and will be included in the minutes of the 8/5/21 meeting.

Old Business:

Janice advised that we received a letter from our liability insurance carrier, Accentria, stating that we are out of compliance with the Virginia Graeme Baker Pool and Safety Act which has to do with drain covers. Janice is in touch with our carrier for clarification, but we are assured that we passed the last Hillsborough County Safety Department inspection so there should be no further problems.

New Business:

Since our budget is under \$50,000 annually, we can opt to submit our financial statements without an official audit. A letter must be mailed to all property owners advising them of our decision to do this. The cost of this including postage is included in our regular budget. Phil moved to submit unaudited financials and authorize Janice to send the letters to owners in a timely manner. Ralph seconded the motion, and it was approved unanimously.

There being no further business, the meeting was adjourned at 7:53pm.

Respectfully submitted,
Jan Milner, Secretary
