

**Brandon Hills Special Dependent District
Regular Meeting No FY 20-21
Minutes for June 3, 2021 Meeting**

The regular meeting of the Brandon Hills Special Dependent District was held at the Brandon Community Center, 502 E. Sadie St., Brandon, Florida on June 3, 2021.

President Janice Doyle called the meeting to order at 7:35 PM.

Present: Brad Sampson, Vice Pres **Guest:** Zarida Parro
Thomas Lee, Trustee
Ralph Almirola, Trustee
Jan Milner, Secretary
Janice Doyle, President

Absent: Phil Rumore

Secretary's Report

Jan read the minutes of the 5/6/21 meeting. There were no changes or corrections. Thomas moved to approve the minutes. Ralph seconded and the motion was unanimously approved.

Treasurer's Report

The Treasurer's report for April was presented by Bobbi. The beginning balance was \$44,165.30. Income was \$252.35. Expenses were \$1,150.55 leaving an ending cash balance in the Bank of America account of \$43,267.10. Reserve for Future Capital is 30,369.00. The Reserve for Contingency is \$2,275.00 for total reserves of \$32,644.00. Available cash for operations is \$10,623.10.

Thomas moved approval of Treasurer's report. Ralph seconded. Motion passed unanimously.

Old Business:

All deficiencies at the pool have been corrected

New Business:

Janice advised that we must hold a public hearing following the July meeting to approve the new \$500.00 assessment cap. This meeting must be advertised in the Tampa Bay Times and every property owner must be notified of the hearing by USPS in advance. The cost of this advertisement is \$136.00 and the ad will run in the 6/9/21 issue. Janice presented bills for the \$136.00 TBT ad, along with a bill for \$50 postage to mail the notifications to property owners and \$13.21 other office expenses for a total of \$199.21. Brad moved to approve reimbursement to Janice. Ralph seconded the motion. It passed unanimously.

Ralph presented bills for \$37.83 for pool repairs. Brad moved for approval to reimburse Ralph, and Thomas seconded the motion. The motion passed unanimously.

There being no further business, the meeting was adjourned at 7:53pm.

Respectfully submitted,
Jan Milner, Secretary