

Brandon Hills Special Dependent District  
Regular Meeting FY 21-22  
Minutes for the December 2, 2021 Meeting.

The regular meeting of the Brandon Hills Special Dependent District was held at the Brandon Community Center, 502 E. Sadie, Brandon, Florida on December 2, 2021

President Janice Doyle called the meeting to order at 7:30 PM.

**Present:** Janice Doyle, President      Thomas Lee, Trustee  
Bobbie Almirola, Treasurer      Ralph Almirola, Trustee  
Brad Sampson, Vice President  
Jan Milner, Secretary

**Absent:** Phil Rumore, Trustee

**Secretary's Report**

The minutes of the November 4, 2021 were read by Jan. There were no additions or corrections. Thomas voted to accept the minutes as presented. Ralph seconded the motion and it passed unanimously.

**Treasurer's Report**

The Treasurer's Report was presented by Bobbie. The beginning balance was \$37,883.02. Total income from special assessments was \$12,678.29 . Total expenses were \$1,176.59. The ending cash balance in the Bank of America account was \$49,384.72. The reserve for future capital was \$30,369.00. The reserve for contingency was \$2,275.00 for total reserves of \$32,644.00. Available cash for operations was \$16,740.72. Tom moved to approve the report and Brad seconded the motion. It passed unanimously.

**Old Business**

Brad installed the new louvres in the cabana restroom windows. Brad also inspected the cracks in the wall on the west side of the cabana. He reported that the cracks appear to be from settling, and are not an urgent situation.

**New Business**

The pool was inspected today, (12/2/21) and a report from the inspector should be received shortly. The inspector advised Janice that we will need a new "pool rules" sign, and Janice will take care of ordering same. The new sign must be installed by 1/1/22

With no further business, the president adjourned the meeting at 8:05 PM.

Respectfully submitted

Jan Milner

Secretary, Brandon Hills Special Dependent District.