

Brandon Hills Special Dependent District
Regular Meeting FY 19-20
Minutes for July 2, 2020 Meeting

The regular meeting of the Brandon Hills Special Dependent District was held at the Brandon Hills Community Pool in Brandon, Florida on July 2, 2020 since the Brandon Community Center was unavailable due to closures caused by the COVID-19 Stay at Home order. The meeting time was changed to 7:00 PM. The plan was approved by the county office, and the community was notified of the change of place and time via signs at both subdivision entrances.

President Janice Doyle called the meeting to order at 7:04 PM. In order to keep the meeting as brief as possible and to avoid handing out copies, the treasurer's reports had been emailed to the board prior to the meeting.

Present: Janice Doyle, President	Brad Sampson, Vice President
Bobbi Almirola, Treasurer	Phil Rumore, Trustee
Ralph Almirola, Trustee	Thomas Lee, Trustee
Guests present: Jan Milner, Art Guzetta, Debbie & Jim Woolever, Hani Abulalemeh	

Secretary's Report

Due to lack of quorum, no meeting was held in June. The minutes of the May 7, 2020 board meeting were read by Jan Milner. Ralph moved they be approved, and Phil seconded the motion. The minutes were unanimously approved as corrected.

Treasurer's Report

The treasurer's report for June was presented by Bobbie. The beginning balance of \$15,056.54. Income was \$1514.10. Expenses were \$1391.23, leaving a balance of \$15,179.41. Ending balance for the Wells Fargo CD was \$25,532.04. Brad moved approval of the Treasurer's report. Phil seconded. The motion passed unanimously.

Old Business

It was noted that the water bill was significantly higher. Brad and Phil will check the pool equipment for leaks.

Janice advised she had submitted notices to the Tampa Bay Times for the referendum to increase the cap of our annual assessment per property to a maximum of \$500.00 per year. The notices will be published on 7/19/21 and 8/2/20 at a cost of \$359.00. A motion to pay these expenses was made by Brad and seconded by Phil. The motion passed unanimously. Phil is following up with obtaining estimates to replace the fence on the west side of the pool.

New Business

Janice advised that Claire resigned from the board, leaving her position of secretary open. She proposed that Jan Milner be appointed to fill the vacancy. A motion to appoint Jan was made by Brad and seconded by Phil. The motion was unanimously approved.

Discussion was held regarding smoking in the pool area. It is not clear if the board has the authority to ban smoking, so it was decided that a sign will be posted stating something like, "Please do not smoke in the pool area". Jennifer Lee can create the sign if we choose to put one up.

Guest, Hani Abuftalemeh raised the question of the feasibility of placing surveillance cameras at both the north and south entrances to the subdivision. Hani will research this matter and report back. John Werner, whose property abuts the pool on the south side, has a large tree which poses a hazard to the pool in the event it would fall. The board decided to put Mr. Werner on notice of the problem by means of a certified letter.

With no further business, the president adjourned the meeting at 7:40 PM.

Respectfully submitted
Jan Milner

Secretary, Brandon Hills Special Dependent District.
