

**Regular Monthly Meeting**  
**BLOOMINGDALE SPECIAL DISTRICT**  
3509 Bell Shoals Road, Valrico, FL 33596  
Date: September 13, 2021

**Call to Order**

*President Leech* convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., September 13, 2021. There were enough Trustees present to establish a quorum.

**Trustees in Attendance**

Tom Leech  
Charlie Woodcock  
Randy Kehrmeyer  
Claire Letkiewicz  
Rusty Jones  
Lee Raschke  
Kristine Schroeder

**Also in Attendance**

Miriam Leech—Office Manager  
Rick Pitrowski—Merit, Inc.  
Michael Hayes—Accountant  
Shane Karlson—Your Green Team  
Kevin Igoe—Your Green Team

**Public Comments**

None.

**President's Report**

*President Leech* had nothing to report.

**Approval of August 9, 2021, Regular Meeting Minutes**

Trustee Woodcock moved to approve the minutes of the August 9, 2021, regular board meeting. Trustee Letkiewicz seconded the motion. The vote was unanimous. The motion passed.

**Financial Report for July 2021**

*Mr. Hayes* presented the July 2021 financial report to the board. At the end of July there was \$20,203.53 in the Regions Bank *checking account*. At the end of July there was \$390,838.17 in the Florida PRIME account. This includes interest of \$72.70.

**Approval of Financial Report for July 2021**

Trustee Woodcock moved to approve the July 2021 financial report. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

### **Financial Report for August 2021**

Mr. Hayes presented the August 2021 financial report to the board. At the end of August there was \$60,933.83 in the Regions Bank *checking account*. At the end of August there was \$299,867.40 in the Florida PRIME account. This includes interest of \$29,23.

### **Approval of Financial Report for August 2021**

Trustee Schroeder moved to approve the August 2021 financial report. The motion was seconded by Trustee Letkiewicz. The vote was unanimous. The motion passed.

### **Approval of Fiscal Year 2022 Schedule of Meetings**

Vice President Kehrmeier moved to approve the FY22 schedule of meetings the second Monday of every month at 6:30 p.m. The motion was seconded by Trustee Raschke. The vote was unanimous. The motion passed.

### **Your Green Team**

Shane Karlson and Kevin Igoe gave a quarterly report, which included proposals for the following projects:

- ✓ October 2021 Annuals Rotation, \$5,288.40
- ✓ November 2021 Poinsettia Rotation, \$11,690

Vice President Kehrmeier moved to approve the installation of poinsettias in the amount of \$11,700 for November 2021. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

Pentas (current annuals) will be left in place and pulled when scraggly, and no October rotation of annuals will be planted.

- ✓ District-wide Installation of Fig (to fill walls missing fig), \$12,800  
(to be installed the first week of November depending on supply)

Trustee Schroeder moved to approve the installation of fig District wide in the amount of \$12,800 for November 2021. The motion was seconded by Trustee Letkiewicz. The vote was unanimous. The motion passed.

- ✓ Entryway Projects (landscaping only)
  - John Moore and Bloomingfield, \$8,626

- Erindale and Lithia Pinecrest, \$7,812
- Erin Arbor, \$4,760

There is no irrigation at the Culbreath Road and Bloomingdale Avenue entryway, so Your Green Team will provide a proposal for installation of irrigation at that location. The Erin Arbor entryway was substituted.

Trustee Letkiewicz moved to approve the John Moore and Bloomingfield, Erindale and Lithia Pinecrest, and Erin Arbor entryway projects for a total amount of \$21,200. The motion was seconded by Trustee Raschke. The vote was unanimous. The motion passed.

### **Property Manager's Report for August 2021**

A copy of this report is attached to these minutes.

*Mr. Pitrowski* reported the following:

- ✓ The additional tree trimming work to complete tree trimming District wide began today (September 13, 2021).
- ✓ The Oak Crest entryways have been cleaned out, and are ready for landscaping.
- ✓ The 9/11 Memorial Banners—when to remove?  
The Board requested that the banners be removed when the holiday banners are installed.
- ✓ Mr. Pitrowski asked that the Board begin thinking and planning for the expense of painting the walls along Bell Shoals Road when construction is completed in the next year.
- ✓ Mr. Pitrowski asked the Board to consider the painting of the metal fences in the District.  
He will research the property lines and ownership of the various metal fences and report at the October meeting.

### **Committee Reports**

- ✓ **Budget**—*Trustee Woodcock*  
There will be approximately \$93,000 over and above the budgeted carry over of funds for the new fiscal year based on current numbers.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*. Nothing to report.
- ✓ **Tax Roll and Assessment**—*Trustee Raschke*  
Tax roll has been certified.
- ✓ **Holiday Decorations**—*Trustee Jones*. Nothing to report.
- ✓ **Landscaping and Capital Improvements**—*President Leech*. Nothing to report.

- ✓ **Security**—*Vice President Kehrmeyer*  
Vice President requested an off-duty deputy for the Bloomingdale Neighborhood Association (BNA) annual community garage sale on September 18. One deputy signed up.
- ✓ **Community Relations**—*President Leech*. Nothing to report.

**Correspondence**

- ✓ E-mail dated August 29, 2021, from DeAnna Ingram, requesting permission to hang hometown hero (military and first responder) banners in July (Independence Day) and November (Veteran’s Day) that would be sponsored by the heroes’ families.

The Board is in favor of the hometown heroes program, and Mr. Pitrowski will coordinate with Ms. Ingram to bring the program to the Bloomingdale community.

**Old Business**—None.

**New Business**

- ✓ A solar light on the flagpole at Greenhollow and a pole-mounted light on the flagpole at Glenhaven have been installed to see which works best for lighting all flagpoles.  
Trustee Jones will draft an addendum to the Property Manager Contract to address specific responsibilities with regard to flagpoles.
- ✓ A portion of wall on Natures Way near Greenhollow has been destroyed by a falling tree from the resident’s yard. Mr. Pitrowski will discuss with the property owner.

**Reminders**

- |             |              |                                   |
|-------------|--------------|-----------------------------------|
| ✓ Monday,   | September 27 | -Check Signing                    |
| ✓ Thursday, | September 30 | -End of Fiscal Year               |
| ✓ Monday,   | October 11   | -Regular Board Meeting, 6:30 p.m. |
| ✓ Monday,   | October 11   | -Check Signing                    |

**Adjournment**

Trustee Schroeder moved to adjourn the meeting. This was seconded by Trustee Jones, and the vote was unanimous. President Leech closed the meeting at 7:58 p.m.

Respectfully submitted,

Russell Jones  
Secretary

Tom Leech  
President

Minutes Distributed Electronically to Board Members.