

**Regular Monthly Meeting**  
**BLOOMINGDALE SPECIAL DISTRICT**  
3509 Bell Shoals Road, Valrico, FL 33596  
Date: October 12, 2020

*Change of meeting location from in-person at Bloomingdale Community Offices to a meeting by means of communications media technology pursuant to Executive Order Number 20-69, issued by the Governor of the State of Florida on March 20, 2020, and section 120.54, Florida Statutes.*

*The meeting was conducted using GoToMeeting. Provisions were made for any member of the public desiring to participate to have access to the meeting. The public could access the meeting to participate, including offering public comments. Public comments offered using communications media technology were afforded equal consideration as if the public comments were offered in person.*

***Please join my meeting from your computer, tablet or smartphone.***

***<https://www.gotomeet.me/MiriamLeech/october-12-2020-board-meeting>***

***You can also dial in using your phone.***

***United States: [+1 \(408\) 650-3123](tel:+14086503123)***

***Access Code: 160-293-021***

**Call to Order**

*President Leech convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., October 12, 2020. There were enough Trustees present to establish a quorum.*

**Trustees in Attendance**

Tom Leech  
Charlie Woodcock  
Claire Letkiewicz  
Randy Kehrmeyer  
Kristine Schroeder  
Rusty Jones

**Also in Attendance**

Miriam Leech—Office Manager  
Michael Hayes—Accountant  
Rick Pitrowski—Merit, Inc.

**Public**

None.

## **New Fiscal Year 2021**

*President Leech* called for the appointment of Trustees for Bloomingdale District (BD) Seats 4, 6, and 7. Seat BD5 is currently vacant.

### **Seat BD4**

Trustee Schroeder moved to reappoint Trustee Claire Letkiewicz to Seat BD4 of the Bloomingdale Special District for a 4-year term. This was seconded by Trustee Jones. The vote was unanimous. The motion passed.

### **Seat BD6**

Trustee Letkiewicz moved to reappoint Trustee Randy Kehrmeyer to Seat BD6 of the Bloomingdale Special District for a 4-year term. This was seconded by Trustee Jones. The vote was unanimous. The motion passed.

### **Seat BD7**

Trustee Kehrmeyer moved to reappoint Trustee Russell Jones to Seat BD7 of the Bloomingdale Special District for a 4-year term. This was seconded by Trustee Letkiewicz. The vote was unanimous. The motion passed.

*President Leech* called for the election of officers of the Board of Trustees of the Bloomingdale Special District.

### **President**

Trustee Jones moved to re-elect Trustee Tom Leech as president of the Board of Trustees of the Bloomingdale Special District for a 2-year term. This was seconded by Trustee Kehrmeyer. The vote was unanimous. The motion passed.

### **Vice President**

Trustee Jones moved to re-elect Trustee Randy Kehrmeyer as vice president of the Board of Trustees of the Bloomingdale Special District for a 2-year term. This was seconded by Trustee Letkiewicz. The vote was unanimous. The motion passed.

### **Treasurer**

Trustee Jones moved to re-elect Trustee Charlie Woodcock as treasurer of the Board of Trustees of the Bloomingdale Special District for a 2-year term. This was seconded by Trustee Kehrmeyer. The vote was unanimous. The motion passed.

## **Secretary**

Trustee Letkiewicz moved to re-elect Trustee Russell Jones as secretary of the Board of Trustees of the Bloomingdale Special District for a 2-year term. This was seconded by Trustee Woodcock. The vote was unanimous. The motion passed.

## **President's Report**

- ✓ Buccaneer lawsuit settlement has been signed, and final payment will be made after a judge rules on the settlement.
- ✓ Vendor package insurance limits are set at \$1 million each.  
All trustees agreed this is sufficient.
- ✓ The Boyette Springs Special Taxing District inquired about using our office space for their meetings.  
All trustees agreed this would be allowed.

## **Approval of September 14, 2020, Regular Meeting Minutes**

Trustee Schroeder moved to approve the minutes of the September 14, 2020, regular board meeting. Trustee Woodcock seconded the motion. The vote was unanimous. The motion passed.

## **Financial Report for September 2020**

*Mr. Hayes* presented the September 2020 report to the board. At the end of September there was \$34,700.01 in the Regions Bank *checking account*. At the end of September there was \$260,743.59 in the Florida PRIME account. This includes interest of \$81.73.

## **Approval of Financial Report for September 2020**

Trustee Woodcock moved to approve the September 2020 financial report. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

## **Property Manager's Report for September 2020**

A copy of this report is attached to these minutes.

*Mr. Pitrowski* reported the following:

- ✓ Palm tree trimming is complete and looks great. Minor issues with the subcontractor leaving debris were promptly addressed.
- ✓ Poinsettias will be installed Thanksgiving week.
- ✓ Car versus wall on Natures Way near Elton. Accident report is on file.
- ✓ Road delineators will be installed along Culbreath and Natures Way near Cimino Elementary to stop parking in the turf.

- ✓ Oak Crest entryway sign and wall painting at Culbreath entrance has been completed. Pressure washing will be completed before holiday lights are installed.
- ✓ A Bell Shoals survey has been requested to determine wall placement—County versus homeowner.
- ✓ Center medians on Natures Way:
  - County agreement on irrigation confirmed and contracted with Your Green Team.
  - Center median planting is waiting on Martin Steffen, Halff.
  - Grants will be applied for once plants are determined.
  - Cuts go to bi-weekly starting in November. Broken sprinkler heads rarely last a day before repairs are made.

### Correspondence

- ✓ Letter dated October 1, 2020, from the law firm of Molloy & James inviting the trustees to a community meeting on October 14, 2020, regarding a rezoning application for properties at 3110 and 3102 Lithia Pinecrest Road, Valrico, FL.

### Committee Reports

- ✓ **Budget**—*Trustee Woodcock*. Nothing to report.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*. Nothing to report.
- ✓ **Tax Roll and Assessment**—*Trustee Jones*. Nothing to report.
- ✓ **Holiday Decorations**—*Trustee Jones*. Nothing to report.
- ✓ **Landscaping and Capital Improvements**—*Trustee Letkiewicz*  
Trustee Letkiewicz and Trustee Woodcock have been reviewing the master services contract with Halff, and Trustee Letkiewicz and President Leech have a conference call scheduled with Kathleen Reres to discuss.
- ✓ **Security**—*Vice President Kehmeyer*  
Vice President Kehmeyer will ask off-duty deputies to keep an eye on parking on the turf during school hours.
- ✓ **Community Relations**—*President Leech*. Nothing to report.

**Old Business**—None.

### New Business

*President Leech* plans for the Board to meet in person in November due to the expected lifting of the Governor’s order to suspend all in-person governmental meetings.

### Reminders

- |           |             |                             |
|-----------|-------------|-----------------------------|
| ✓ Monday, | October 26  | -Check Signing              |
| ✓ Monday, | November 9  | -Regular Meeting, 6:30 p.m. |
| ✓ Monday, | November 23 | -Check Signing              |

**Adjournment**

Trustee Woodcock moved to adjourn the meeting. This was seconded by Trustee Jones, and the vote was unanimous. President Leech closed the meeting at 7:22 p.m.

Respectfully submitted,

Russell Jones  
Secretary

Tom Leech  
President

Minutes Distributed Electronically to Board Members.