

**Regular Monthly Meeting**  
**BLOOMINGDALE SPECIAL DISTRICT**  
3509 Bell Shoals Road, Valrico, FL 33596  
Date: October 11, 2021

**Call to Order**

*President Leech* convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., October 11, 2021. There were enough Trustees present to establish a quorum.

**Trustees in Attendance**

Tom Leech  
Charlie Woodcock  
Randy Kehrmeyer  
Claire Letkiewicz  
Lee Raschke

**Also in Attendance**

Miriam Leech—Office Manager  
Rick Pitrowski—Merit, Inc.  
Michael Hayes—Accountant

**Trustees Absent**

Rusty Jones  
Kristine Schroeder

**Public Comments**

None.

**President's Report**

- ✓ President Leech continues to work with Shumaker Associates and the County to amend the founding Ordinance.
- ✓ President Leech recommends creating a Budget Line Item for the Hometown Hero Banners for purposes of depositing checks from the banner sponsors and then writing a check to the banner company.
- ✓ President Leech went on a ride along with Mr. Pitrowski. They looked at alternative to upgrade/modify entryway signs, and Mr. Pitrowski is working on a cost estimate and timeline.
- ✓ President Leech updated the trustees on his request to the Bloomingdale Neighborhood Association not to add any more items to the storage closet they are currently using.

Trustee Woodcock moved to create a budget line item 3046.33, Hometown Hero Banners, for the purpose of depositing checks from the banner sponsors and then writing a check to the banner company. Trustee Letkiewicz seconded the motion. The vote was unanimous. The motion passed.

### **Approval of September 13, 2021, Regular Meeting Minutes**

Trustee Letkiewicz moved to approve the minutes of the September 13, 2021, regular board meeting. Trustee Woodcock seconded the motion. The vote was unanimous. The motion passed.

### **Financial Report for September 2021**

*Mr. Hayes* presented the September 2021 financial report to the board. At the end of September there was \$43,270.65 in the Regions Bank *checking account*. At the end of September there was \$182,388.31 in the Florida PRIME account. This includes interest of \$20.91.

### **Approval of Financial Report for September 2021**

Trustee Letkiewicz moved to approve the September 2021 financial report. The motion was seconded by Trustee Woodcock. The vote was unanimous. The motion passed.

### **Property Manager's Report for September 2021**

A copy of this report is attached to these minutes.

*Mr. Pitrowski* reported the following:

- ✓ Tree trimming project completed.
- ✓ Hometown Heroes banners have been designed (a proof is attached to the property manager report).
- ✓ *Mr. Pitrowski* will send letters to the HOA's that have metal fencing and ask that they have the fences painted (and wait for the response) before making any decision on painting.
- ✓ *Mr. Pitrowski* met with representatives from the University of Florida on October 6, 2021, and hopes to have turf and irrigation installation in the Natures Way medians in November.
- ✓ New Dog-I-Pots were ordered for Bloomingdale West and installed.

### **Committee Reports**

- ✓ **Budget**—*Trustee Woodcock*. Nothing to report.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*. Nothing to report.
- ✓ **Tax Roll and Assessment**—*Trustee Raschke*. Nothing to report.
- ✓ **Holiday Decorations**—*Trustee Jones*. Nothing to report.
- ✓ **Landscaping and Capital Improvements**—*President Leech*. Nothing to report.
- ✓ **Security**—*Vice President Kehrmeier*. Nothing to report.
- ✓ **Community Relations**—*President Leech*. Nothing to report.

**Correspondence**

- ✓ Letter from Merit, Inc., introducing the new mydistrictwebsite.com and outlining steps to be taken to update documents and remediate PDF files that need to be made handicap accessible.

**Old Business**—None.

**New Business**

*President Leech* asked the Board to consider replacing the existing office chairs, and he will gather pricing.

**Reminders**

- |           |            |                                   |
|-----------|------------|-----------------------------------|
| ✓ Monday, | October 25 | -Check Signing                    |
| ✓ Monday, | November 8 | -Regular Board Meeting, 6:30 p.m. |
| ✓ Monday, | November 8 | -Check Signing                    |

**Adjournment**

Trustee Woodcock moved to adjourn the meeting. This was seconded by Trustee Letkiewicz, and the vote was unanimous. President Leech closed the meeting at 7:27 p.m.

Respectfully submitted,

Russell Jones  
Secretary

Tom Leech  
President

Minutes Distributed Electronically to Board Members.