

**Regular Monthly Meeting**  
**BLOOMINGDALE SPECIAL DISTRICT**  
3509 Bell Shoals Road, Valrico, FL 33596  
Date: November 9, 2020

*Change of meeting location from in-person at Bloomingdale Community Offices to a meeting by means of communications media technology pursuant to Executive Order Number 20-69, issued by the Governor of the State of Florida on March 20, 2020, and section 120.54, Florida Statutes.*

*The meeting was conducted using GoToMeeting. Provisions were made for any member of the public desiring to participate to have access to the meeting. The public could access the meeting to participate, including offering public comments. Public comments offered using communications media technology were afforded equal consideration as if the public comments were offered in person.*

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**Call to Order**

*President Leech convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., November 9, 2020. There were enough Trustees present to establish an in-person quorum. All other attendees were virtual.*

**Trustees in Attendance**

Tom Leech  
Charlie Woodcock  
Claire Letkiewicz  
Randy Kehrmeyer  
Kristine Schroeder (virtual)  
Rusty Jones

**Also in Attendance (Virtual)**

Miriam Leech—Office Manager  
Michael Hayes—Accountant  
Rick Pitrowski—Merit, Inc.

**Public**

None.

## **President's Report**

- ✓ No news on the Buccaneer settlement.
- ✓ Wall policy needs to be determined and finalized.
- ✓ The office manager and the President worked to help the County to correct a computer glitch at the Property Appraiser's office that caused 200 residents to receive assessments on their property tax bill who should not have been assessed.

## **Approval of October 12, 2020, Regular Meeting Minutes**

Trustee Letkiewicz moved to approve the minutes of the October 12, 2020, regular board meeting. Trustee Jones seconded the motion. The vote was unanimous. The motion passed.

## **Financial Report for October 2020**

*Mr. Hayes* presented the October 2020 report to the board. At the end of October there was \$103,296.60 in the Regions Bank *checking account*. At the end of October there was \$92,470.37 in the Florida PRIME account. This includes interest of \$44.48, and Special Assessments of \$6,888.76.

## **Approval of Financial Report for October 2020**

Trustee Woodcock moved to approve the October 2020 financial report. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

## **Property Manager's Report for October 2020**

A copy of this report is attached to these minutes.

*Mr. Pitrowski* reported the following:

- ✓ Wall repair on Natures Way near Elton (auto accident) is awaiting permitting. Other wall repairs have been completed.
- ✓ Poinsettias will be installed Thanksgiving week.  
Trustees agreed they would like poinsettias added to ends of two of the large new medians on Natures Way (no more than 300 plants at \$5 per plant).
- ✓ Road delineators for Culbreath and Natures Way near Cimino have been received and will be installed ASAP.
- ✓ Tree trimming (approximately \$50,000 budgeted) can be done by the budgeted amount of money—select a starting point and have the contractor tell us how far they can go for the budgeted amount.  
President Leech asked that the contractor specify what they are doing, lifting versus trimming.

Tree trimming needs to be done in December or January at the latest.

- ✓ Center medians on Natures Way:
  - Sod was put down in the medians by the County even though they were asked not to do so.
  - Center median planting will be submitted in County grant application.

Trustee Jones inquired about the missing flag on the flag pole at Green Hollow. Mr. Pitrowski explained that the tree next to the flag pole needs to be trimmed, and he will have that done ASAP.

President Leech raised the issue of the dead Canary Palm in the median at the entrance of Culbreath Cove. The Office Manager received a call from the HOA president asking if the District will remove the stump and replant a palm tree. Mr. Pitrowski confirmed that the median at Culbreath Cove is part of Schedule A of the landscape maintenance contract.

The District is responsible for having the dead stump removed and replacing the palm. Mr. Pitrowski will make suggestions for what kind of palm to plant.

Trustee Letkiewicz inquired about the fig that was killed on the wall along Culbreath by a Somerset resident, and whether we had been able to get a better price on fig removal from Your Green Team (\$600).

Mr. Pitrowski noted that Your Green Team agreed to charge by the hour, which should bring down the price significantly.

### **Committee Reports**

- ✓ **Budget**—*Trustee Woodcock*. Nothing to report.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*. Nothing to report.
- ✓ **Tax Roll and Assessment**—*Trustee Jones*. Nothing to report.
- ✓ **Holiday Decorations**—*Trustee Jones*. Nothing to report.
- ✓ **Landscaping and Capital Improvements**—*Trustee Letkiewicz*
  - Master Services contract with Halff was signed. Task order for the Natures Way medians is \$10,000; task order for Lithia Pinecrest and Erindale entryway is \$32,000.
- ✓ **Security**—*Vice President Kehrmeyer*  
Vice President Kehrmeyer will ask off-duty deputies to keep an eye on parking on the turf during school hours.

✓ **Community Relations**—*President Leech.*

President Leech will be writing a year-end recap for the Bloomingdale Gazette.

**Old Business**—None.

**New Business**

President Leech asked for a special landscape meeting, to be held virtually, on November 17 from 6 to 7 p.m. to discuss the wall policy.

Mrs. Leech will run a legal ad in the Tampa Bay Times to advertise.

**Reminders**

- |                       |                                   |
|-----------------------|-----------------------------------|
| ✓ Monday, November 23 | -Check Signing                    |
| ✓ Monday, December 14 | -Regular Board Meeting, 6:30 p.m. |
| ✓ Monday, December 28 | -Check Signing                    |

**Adjournment**

Trustee Letkiewicz moved to adjourn the meeting. This was seconded by Trustee Jones, and the vote was unanimous. President Leech closed the meeting at 7:22 p.m.

Respectfully submitted,

Russell Jones  
Secretary

Tom Leech  
President

Minutes Distributed Electronically to Board Members.