

Regular Monthly Meeting
BLOOMINGDALE SPECIAL DISTRICT
3509 Bell Shoals Road, Valrico, FL 33596
Date: November 8, 2021

Call to Order

President Leech convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., November 8, 2021. There were enough Trustees present to establish a quorum.

Trustees in Attendance

Tom Leech
Charlie Woodcock
Randy Kehrmeyer
Claire Letkiewicz
Lee Raschke
Rusty Jones
Kristine Schroeder

Also in Attendance

Miriam Leech—Office Manager
Rick Pitrowski—Merit, Inc.
Sean McCarty—Accountant

Public Comments

None.

Holiday Trimmers

Patrick Anthony

Mr. Anthony brought samples of the new holiday banners to be installed. All banners will be installed the week of November 15. Holiday lights will be installed the week of Thanksgiving.

President's Report

- ✓ A letter was sent to the property owner at the site of the wall damage on Natures Way Boulevard near Greenhollow Lane requesting the wall be repaired in a timely manner.
- ✓ The Bloomingdale Cove Homeowners Association (HOA) expressed interest in purchasing the six wreaths that are in storage in the District office that are no longer used.
- ✓ There is new LED lighting in the office.
- ✓ All files for the Annual Financial Audit have been sent to Hamilton & Phillips.

- ✓ There is still some pushback from Hillsborough County on the ordinance modification. President Leech is working with Shumaker & Associates to reach yes.
- ✓ Trustee Jones proposed an amendment to the property management contract to cover flag maintenance, and sent proposed language. This will be discussed under Old Business.

Approval of October 11, 2021, Regular Meeting Minutes

Trustee Schroeder moved to approve the minutes of the October 11, 2021, regular board meeting. Trustee Letkiewicz seconded the motion. The vote was unanimous. The motion passed.

Financial Report for October 2021

Mr. McCarty presented the October 2021 financial report to the board. At the end of October there was \$37,531.26 in the Regions Bank *checking account*. At the end of October there was \$132,282.05 in the Florida PRIME account. This includes interest of \$13.71.

Approval of Financial Report for October 2021

Trustee Woodcock moved to approve the October 2021 financial report. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

Property Manager's Report for October 2021

A copy of this report is attached to these minutes.

Mr. Pitrowski reported the following:

- ✓ The \$40K sod project is underway and will be completed the week of November 15.
- ✓ *Mr. Pitrowski* has determined that the metal fencing in the District lies within HOA maintenance boundaries per their governing documents. He will draft an agreement with the HOA's for metal fence maintenance for the Board to review.
He will communicate with the HOA's his findings on the metal fence maintenance.
- ✓ The Erindale Oak Crest Entryways have been graded. Next will be irrigation and then sod. A footer at the Wrencrest entryway will be removed. Plantings should take place in a few weeks.
- ✓ *Mr. Pitrowski* is gathering estimates for the survey requested by the Hillsborough County School Board for placement of the flag pole at the corner of Culbreath Road and Natures Way Boulevard at Alafia Elementary School.

- ✓ Natures Way Median planting is on the University of Florida extension service's timeline.
- ✓ The Glenhaven flagpole solar light is working the best. Trustee Jones requested that after 90 days the same solar light installed at all flagpoles and electric service turned off.
Mr. Pitrowski has one more type of solar light he would like to try, and will have it installed at Garnet Drive for comparison to the Glenhaven light.

Committee Reports

- ✓ **Budget**—*Trustee Woodcock*. Nothing to report.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*. Nothing to report.
- ✓ **Tax Roll and Assessment**—*Trustee Raschke*. Nothing to report.
- ✓ **Holiday Decorations**—*Trustee Jones*. Nothing to report.
- ✓ **Landscaping and Capital Improvements**—*President Leech*. Nothing to report.
- ✓ **Security**—*Vice President Kehrmeyer*
Vice President Kehrmeyer reported that Deputy Buswell will be taking over as supervisor of the off-duty deputies.
Off-duty deputies will begin to patrol the park at the end of Culbreath Road, and Deputy Buswell will be given the key and code.
- ✓ **Community Relations**—*President Leech*
President Leech asked Trustee Schroeder to take over the Community Relations Committee. She accepted.

Correspondence—None.

Old Business

Trustee Woodcock moved to include a flag maintenance amendment with the Property Management contract using language written by Trustee Jones, and that time spent on flag maintenance will be billed at a handyman rate. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

New Business

Trustee Schroeder moved to sell the six unused wreaths in the District storage closet for \$50 each, as is. The motion was seconded by Trustee Raschke. The vote was unanimous. The motion passed.

Reminders

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|-----------|-------------|-----------------------------------|
| ✓ Monday, | November 22 | -Check Signing |
| ✓ Monday, | December 13 | -Regular Board Meeting, 6:30 p.m. |
| ✓ Monday, | December 13 | -Check Signing |

Adjournment

Trustee Woodcock moved to adjourn the meeting. This was seconded by Trustee Jones, and the vote was unanimous. President Leech closed the meeting at 7:36 p.m.

Respectfully submitted,

Russell Jones
Secretary

Tom Leech
President

Minutes Distributed Electronically to Board Members.