

**Regular Monthly Meeting**  
**BLOOMINGDALE SPECIAL DISTRICT**  
3509 Bell Shoals Road, Valrico, FL 33596  
Date: May 10, 2021

*The meeting was conducted using GoToMeeting. Provisions were made for any member of the public desiring to participate to have access to the meeting. The public could access the meeting to participate, including offering public comments. Public comments offered using communications media technology were afforded equal consideration as if the public comments were offered in person.*

*The public can join the meeting by using the following link:*  
**May 10, 2021 Regular Board Meeting**  
**Mon, May 10, 2021 6:30 PM - 8:30 PM (EDT)**

*Please join my meeting from your computer, tablet or smartphone.*  
<https://www.gotomeet.me/MiriamLeech/new-meeting>

*You can also dial in using your phone.*  
**United States: [+1 \(408\) 650-3123](tel:+14086503123)**  
**Access Code: 696-751-501**

**Call to Order**

*President Leech convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., May 10, 2021. There were enough Trustees present to establish an in-person quorum.*

**Trustees in Attendance**

Tom Leech  
Charlie Woodcock  
Randy Kehmeyer  
Claire Letkiewicz  
Rusty Jones  
Lee Raschke  
Kristine Schroeder

**Also in Attendance**

Miriam Leech—Office Manager  
Rick Pitrowski—Merit, Inc.  
Michael Hayes—Accountant (virtual)

**Public**

Ray Letkiewicz (virtual)

## **President's Report**

*President Leech* reported the following:

- ✓ The office now has a new, working TV.
- ✓ President Leech reviewed a draft of the revised, consolidated District Creation Ordinance from Shumaker Advisors that includes:
  - Wall maintenance flexibility
  - Option to use payment card
  - Remote meetings when necessary
  - Inclusion of Estates at River Crossing.
- ✓ The tree trimming contract with Total Garden is signed.
- ✓ Kathleen Reres informed President Leech that there will be a new requirement for the Annual Financial Report to include the costs of “independent contractors.”
- ✓ The permit for the entryway project at Erindale Drive and Lithia Pinecrest Road was denied by Hillsborough County (e-mail in Correspondence); Martin Steffen has drafted a counter to the denial, and a conference call is planned for May 12, 2021 with Mr. Steffen, President Leech, and Kim King, Project Manager for Hillsborough County.
- ✓ President Leech is still working to set up a lunch meeting with Corporal Bonefont, liaison with our off-duty deputies.
- ✓ Reminder: there is a public hearing for the Fiscal Year (FY) 2022 budget in June that will begin at 6:15 p.m., just before the regular board meeting at 6:30 p.m.

## **Approval of April 12, 2021, Regular Meeting Minutes**

Trustee Woodcock moved to approve the minutes of the April 12, 2021, regular board meeting. Trustee Jones seconded the motion. The vote was unanimous. The motion passed.

## **Approval of April 26, 2021, Budget Committee Meeting Minutes**

Trustee Woodcock moved to approve the minutes of the April 26, 2021, budget committee meeting. Trustee Jones seconded the motion. The vote was unanimous. The motion passed.

## **Financial Report for April 2021**

*Mr. Hayes* presented the April 2021 financial report to the board. At the end of April there was \$66,996.42 in the Regions Bank *checking account*. At the end of April there was \$552,483.75 in the Florida PRIME account. This includes interest of \$59.58, and Special Assessments of \$30,967.40.

### **Approval of Financial Report for April 2021**

Trustee Letkiewicz moved to approve the April 2021 financial report. The motion was seconded by Trustee Schroeder. The vote was unanimous. The motion passed.

### **Property Manager's Report for April 2021**

A copy of this report is attached to these minutes.

*Mr. Pitrowski* reported the following:

- ✓ Turfblock is being extended at crossing guard location at Culbreath and Natures Way—sign reads Parking Reserved for Crossing Guard.
- ✓ A control box was replaced at the Lornewood well.
- ✓ A rust inhibitor injection pump was replaced.
- ✓ Estimates for electrical work at Culbreath Road and Bloomingdale Avenue are:
  - Morningstar Electric, \$7,749.00
  - Tri-City Electrical, \$4,970.92.

Trustee Jones noted that \$5,000 had been included in the budget, and to move forward with Tri-City Electrical for the work. Further, Trustee Jones inquired about installing a new flag pole at the Culbreath and Bloomingdale entrance. Trustees requested that Mr. Pitrowski work on having a new flag pole installed, and Trustee Jones will look into a site.

- ✓ Mr. Pitrowski inquired about turf replacement, and trustees noted that the \$40,000 needed had been approved and Mr. Pitrowski should move forward.
- ✓ Tree trimming will begin mid-June and be complete by the end of June.
- ✓ Sod WILL be donated for the Natures Way medians (in writing), and Mr. Pitrowski will have more definitive details in June.

### **FY22 Budget**

Based on the Estimating Beginning Fund Balance worksheet completed at the April 26, 2021, Budget Committee Meeting, Trustees determined the FY22 budget line item amounts based on the reserve balance of \$138,662 to be carried forward. The Estimating Beginning Fund Balance worksheet is attached and projected numbers are shown. The total Expend and Non-Operating budget

for FY22 is \$974,257, and the total Operating Expenditures is \$939,284. The Proposed FY22 Budget Final is attached.

### **Committee Reports**

- ✓ **Budget**—*Trustee Woodcock*. Nothing to report.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*. Nothing to report.
- ✓ **Tax Roll and Assessment**—*Trustee Raschke*  
Trustee Raschke will attend a Zoom Webinar on the Tax Roll on May 29, 2021.
- ✓ **Holiday Decorations**—*Trustee Jones*. Nothing to report.
- ✓ **Landscaping and Capital Improvements**—*Trustee Letkiewicz*  
Trustee Letkiewicz presented a schematic of the proposed entryway sign and the look of the “slide on” that will be used on existing walls. Further, she showed a paint sample of the Rock Candy color that will be used and the type of letters (back lit and color changeable) that will be used.  
The test area ground cover will have to wait until fall for more planting on the opposite side of Natures Way and Culbreath because Your Green Team is having trouble getting enough workers due to COVID.
- ✓ **Security**—*Vice President Kehrmeier*. Nothing to report.
- ✓ **Community Relations**—*President Leech*. Nothing to report.

### **Correspondence**

- ✓ E-mail dated May 5, 2021, from Kim King, Project Manager, Development Services Department, Hillsborough County, denying the application for the entryway project at Erindale Drive and Lithia Pinecrest Road.

**Old Business**—None.

**New Business**—None.

### **Reminders**

- |                   |   |
|-------------------|---|
| ✓ Monday, May 24  | -Check Signing                            |
| ✓ Monday, June 14 | -Public Hearing on FY22 Budget, 6:15 p.m. |
| ✓ Monday, June 14 | -Regular Board Meeting, 6:30 p.m.         |
| ✓ Monday, June 14 | -Check Signing                            |

**Adjournment**

Trustee Woodcock moved to adjourn the meeting. This was seconded by Trustee Jones, and the vote was unanimous. President Leech closed the meeting at 7:59 p.m.

Respectfully submitted,

Russell Jones  
Secretary

Tom Leech  
President

Minutes Distributed Electronically to Board Members.