

Regular Monthly Meeting
BLOOMINGDALE SPECIAL DISTRICT
3509 Bell Shoals Road, Valrico, FL 33596
Date: March 8, 2021

The meeting was conducted using GoToMeeting. Provisions were made for any member of the public desiring to participate to have access to the meeting. The public could access the meeting to participate, including offering public comments. Public comments offered using communications media technology were afforded equal consideration as if the public comments were offered in person.

March 8, 2021, Regular Board Meeting
Mon, Mar 8, 2021 6:30 PM - 8:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.
<https://www.gotomeet.me/MiriamLeech/march-8-2021-regular-board-meeting>

You can also dial in using your phone.
United States: [+1 \(571\) 317-3122](tel:+15713173122)
Access Code: 984-384-365

Call to Order

President Leech convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., March 8, 2021. There were enough Trustees present to establish an in-person quorum.

Trustees in Attendance

Tom Leech
Charlie Woodcock
Claire Letkiewicz
Randy Kehrmeier
Rusty Jones
Lee Raschke

Also in Attendance (Virtual)

Miriam Leech—Office Manager
Michael Hayes—Accountant
Rick Pitrowski—Merit, Inc. (6:32)

Trustees Absent

Kristine Schroeder

Approval of February 8, 2021, Regular Meeting Minutes

Trustee Woodcock moved to approve the minutes of the February 8, 2021, regular board meeting. Trustee Jones seconded the motion. The vote was unanimous. The motion passed.

Financial Report for February 2021

Mr. Hayes presented the February 2021 financial report to the board. At the end of February there was \$84,610.28 in the Regions Bank *checking account*. At the end of February there was \$629,900.53 in the Florida PRIME account. This includes interest of \$76.69, and Special Assessments of \$16,984.34.

Approval of Financial Report for February 2021

Trustee Woodcock moved to approve the February 2021 financial report. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

President's Report

- ✓ *President Leech* reported that Shumaker Associates is developing a strategy to approach Hillsborough County about the community walls. He expects to meet with them this week (week of March 8, 2021).
- ✓ *President Leech* reported he spoke with the Principal of Cimino Elementary School regarding the destructive parking on Natures Way. She sent out a notice to all parents regarding the parking (see Correspondence). The situation needs to be monitored before any new planting.
- ✓ The legal review of the tree trimming bid package is complete. President Leech will forward to Trustee Woodcock for review; once complete, it will be ready to go to bid.
- ✓ The Your Green Team irrigation technician is back on site after an investigation of the incident of his encounter with a school child. The situation has been resolved, and the social media post about him was removed from Facebook.
- ✓ Former property manager and trustee Joe Harless has made a public records request that will be met (see Correspondence).
- ✓ A new TV has been ordered for the office; the current TV will no longer turn on.

Discussion of Natures Way Medians

Trustee Letkiewicz

Rick Pitrowski

Trustee Letkiewicz reported that the estimate for plants and turf for the Natures Way medians is \$64,248.20.

Mr. Pitrowski has submitted the grant application for the \$64K to Hillsborough County. No monies can be spent until the grant has been approved and an amount is given. *Mr. Pitrowski* requested the grant be expedited.

Mr. Pitrowski is working on estimates for subsurface drip lines for irrigation—this would eliminate spray heads and any aboveground irrigation, and would use a lot less water. *Mr. Pitrowski* has contacted the three major manufacturers, as well as SWIFTMUD, and is hoping to work out a test process where the manufacturer donates the irrigation system and provides training in its use. It is also possible that SWIFTMUD would provide a grant.

Traditional irrigation would cost approximately \$35,000.

Mr. Pitrowski presented information on a new turf developed by Scotts called Provista—a type of St. Augustine grass that is resistant to Roundup, and needs to be cut half as often as traditional St. Augustine. The cost is about the same as traditional St. Augustine.

The Board will vote on approval of the \$64K expenditure for plants and turf in April.

Property Manager's Report for February 2021

A copy of this report is attached to these minutes.

Mr. Pitrowski reported the following:

- ✓ The wall repair on Natures Way remains the same. Hillsborough County Code Enforcement gave Invitation Homes 30 days to repair the wall; because of COVID, Invitation Homes will be given a 30-day extension.
- ✓ The tree trimming specifications have been finished, and bids should be available in April.
- ✓ *Mr. Pitrowski* presented an Anti-Green Resolution that would give him the ability to have pressure washing done where and when needed in the County right-of-way, including utility boxes, sidewalks, and street signs. For sidewalks, the cost would be about \$2,200 per mile. This will be revisited during budget discussions.
- ✓ The Pine Grove HOA president contacted the office about the condition of their entrance. *Mr. Pitrowski* discovered that Your Green Team has not been maintaining it, and he simply missed it. It is now being taken care of.
- ✓ The recommendation for the Oak Crest entrances on Erindale is to use Cat Palms (8 feet) on either side of the signs, a small planting bed, and

turf. Mr. Pitrowski estimates \$15,000 for all three entryways, and would like to bring the Board proposals next month. The Board agreed.

Committee Reports

✓ **Budget**—*Trustee Woodcock*

The first budget committee meeting is April 26, 2021. Please bring proposed projects for prioritization.

✓ **Contracts/Renewables**—*Trustee Woodcock*

The Merit, Inc., property manager and Professional Security Resources, Inc., contracts come up for renewal this summer.

✓ **Tax Roll and Assessment**—*Trustee Raschke*. Nothing to report.

✓ **Holiday Decorations**—*Trustee Jones*

Trustee Jones is still working with Patrick at Trimmers Holiday for an estimate on holiday décor. He did confirm we have a credit for the Rosemead entrance. Mr. Pitrowski will look into electric for the Culbreath and Bloomingdale entrance.

✓ **Landscaping and Capital Improvements**—*Trustee Letkiewicz*

Trustee Letkiewicz reported the pre-bid meeting with Hillsborough County on February 17, 2021, went well. One issue that came out of the meeting is the fact that Lithia Pinecrest Road is designated a Scenic Roadway, which requires a 15-foot buffer. This impacts the entryway plans; the current wall is in violation of the 2021 code.

Martin Steffen has suggested a veneer for the existing wall on the north side of Lithia Pinecrest, but has to check with the County.

The Scenic Roadway code also affects the Bell Shoals entrances.

Trustee Letkiewicz is working with Mr. Steffen on a plant palette for the District.

Mr. Pitrowski noted that Your Green Team is not in favor of swapping a mowing for leaf removal; he will get an estimate from Your Green Team for leaf removal.

✓ **Security**—*Vice President Kehrmeyer*

Vice President Kehrmeyer followed up with a resident who reported speeding on Culbreath Road; off-duty deputies have been notified. Trustee Raschke will request a speed trailer be placed in that area.

✓ **Community Relations**—*President Leech*. Nothing to report.

Correspondence

- ✓ E-mail dated March 3, 2021, from Joe Harless requesting the following documents: end of the year audit from Ferraro Hayes; financial statement for September 2020; contract for landscape contractor, including any addendums; contract for property manager, including any addendums; contract for holiday décor installer with insurance forms and other bidders; contract for wall painters with insurance forms and other bidders; contract for the flag pole installers with insurance forms and other bidders.
- ✓ E-mail dated March 3, 2021, from Joanne Griffiths, Principal of Cimino Elementary, regarding her message to parents about no parking on the turf on Natures Way Boulevard.

Old Business—None.

New Business—None.

Reminders

- | | |
|--------------------|--------------------------------------|
| ✓ Monday, March 22 | -Check Signing |
| ✓ Monday, April 12 | -Regular Board Meeting; 6:30 p.m. |
| ✓ Monday, April 12 | -Check Signing |
| ✓ Monday, April 26 | -Budget Committee Meeting; 6:30 p.m. |
| ✓ Monday, April 26 | -Check Signing |

Adjournment

Trustee Jones moved to adjourn the meeting. This was seconded by Trustee Kehrmeier, and the vote was unanimous. President Leech closed the meeting at 7:51p.m.

Respectfully submitted,

Russell Jones
Secretary

Tom Leech
President

Minutes Distributed Electronically to Board Members.