

Regular Monthly Meeting
BLOOMINGDALE SPECIAL DISTRICT
3509 Bell Shoals Road, Valrico, FL 33596
Date: March 14, 2022

Call to Order

President Leech convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., March 14, 2022. There were enough Trustees present to establish a quorum.

Trustees in Attendance

Tom Leech
Randy Kehrmeyer
Charlie Woodcock
Claire Letkiewicz
Rusty Jones

Also in Attendance

Miriam Leech—Office Manager
Michael Hayes—Accountant
Rick Pitrowski—Property Manager
Patrick Anthony—Trimmers Holiday

Trustees Absent

Kristine Schroeder
Lee Raschke

Public

Bud Grafton, 1203 Golf Meadow Blvd., Valrico, FL 33596 (Cambridge Cove)
Irv Dupre, 1206 Golf Meadow Blvd., Valrico, FL 33596 (Cambridge Cove)

Public Comments

Bud Grafton, of the Cambridge Cove Homeowners Association (HOA), proposed a shared responsibility for the cleanup of the guard house at the entrance to Cambridge Cove since a well pump that the District uses for irrigation is located in the guard house, as well as new landscaping for in front of the brick walls at the entrance that would hide staining of the walls as well as damage from the mowers.

President Leech agreed to working with the HOA, and asked Mr. Pitrowski to meet with them to coordinate guard house clean up as well as new landscaping. Mr. Pitrowski noted he had already spoken with Your Green Team as well as Florida Rust to make sure their representatives clean up the area in the guard house. He will follow up with both.

President's Report

President Leech reported:

- ✓ There will be a Budget committee meeting on April 25, 2022. President Leech had mistakenly thought at the last meeting the Board did not have a budget committee meeting last year.
- ✓ The District has received more feedback from Hillsborough County staff on the modification of the founding ordinance:
 - The staff is trying to define “common area.”
 - The staff is asking for a “landscape maintenance agreement” with the District, and right-of-way permits (ROW) for any work in County ROW.
 - The ability to have a payment card will align with the County automated system instead of a bank card.
 - There appears to be no issue with the language on holding a remote meeting, if necessary.

President Leech also noted that the office manager found correspondence from 1985 showing the District Board at that time asked for some of the same language currently being requested in the Ordinance, and it was taken out by the County.

- ✓ President Leech, Mr. Pitrowski, and Kevin Igoe of Your Green Team met with the YMCA Regional Director to discuss landscaping at the Campo YMCA.
 - Mr. Igoe is developing a plan to update the landscaping at the corner of Culbreath Road and Bloomingdale Avenue.
 - The District will work with the YMCA to develop a Memorandum of Understanding (MOU) that designates the District responsibility for landscaping and the YMCA responsibility for irrigation.
 - The YMCA is open to replacing the existing Bloomingdale sign with a new design.
- ✓ President Leech inquired about the status of leaf cleanup. Mr. Pitrowski noted that it had begun.

Approval of February 14, 2022, Regular Meeting Minutes

Trustee Letkiewicz moved to approve the minutes of the February 14, 2022, regular board meeting. Trustee Jones seconded the motion. The vote was unanimous. The motion passed.

Financial Report for February 2022

Mr. Hayes presented the February 2022 financial report to the board. At the end of February there was \$15,824.71 in the Regions Bank *checking account*. At the end of February there was \$692,83.15 in the Florida PRIME account. This includes interest of \$83.91 and Special Assessments of \$10,686.63.

Mr. Hayes discussed the new requirement for supplemental information on the State of Florida Annual Financial Report (AFR) LOGER system. New this year Districts must report the number of employees of, and amount of compensation paid to, employees of the District. Additionally, Districts must report the number of independent contractors employed, and amount of compensation paid to independent contractors employed by the District.

The number of District employees is zero (0), and compensation paid is zero (0); however, Mrs. Leech had contacted both Dustin Orr of Hamilton Phillips and Mr. Hayes to determine the definition of “independent contractor.” The State has not offered clear direction on this. Both Mr. Orr and Mr. Hayes interpreted “independent contractor” by the Internal Revenue Service definition as an individual, self-employed, and receiving a 1099 who is employed by the District. Therefore, Mrs. Leech answered zero (0) for the number of independent contractors employed by the District, and zero (0) for the amount of compensation paid.

Approval of Financial Report for February 2022

Trustee Woodcock moved to approve the February 2022 financial report. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

Trimmers Holiday Décor

Patrick Anthony

Mr. Anthony presented the Board with a revised estimate for the Fiscal Year 2022 (FY22) holiday décor in the amount of \$32,190. This included 18 additional banners and brackets for Culbreath Road, as well as the full amount of 90 new banners to replace all of the remaining old banners.

The Board asked Mr. Anthony to order only one-third (30) of the new banners for replacement of old banners, and approved the estimate for FY22.

Trustee Woodcock moved to approve \$25,590 for FY22 Holiday Décor based on the estimate to include the standard décor plus 18 new banners and brackets

for Culbreath Road plus 30 new banners to replace old banners. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

Property Manager's Report

A copy of this report is attached to these minutes.

- ✓ Erindale Oak Crest entryways upgrade is complete.
- ✓ The flag survey for the corner of Culbreath Road and Natures Way at Alafia Elementary School has been ordered.
- ✓ Mr. Pitrowski requested a budget for landscape replacement for spring fill-in for freeze damage that will need to take place in the next few weeks.
- ✓

Trustee Letkiewicz moved to approve \$25,000 for spring fill-in landscape replacements for freeze damage. The motion was seconded by Trustee Jones. The vote was unanimous. The motion passed.

- ✓ The Cove entryway Ligustrum trees are in very poor health; Your Green Team suggested doing a hard prune to try to bring them back to life. This for now is a better option than the expense of replacement.
- ✓ Mr. Pitrowski is having a legal review of “sovereign immunity” conducted for three of his four special districts, including Bloomingdale, to ensure the members of the boards are covered for personal liability.
- ✓ Mr. Pitrowski spoke with the property manager for Bloomingdale Ridge HOA, who had requested the District paint the metal fence along Culbreath Road. Mr. Pitrowski pointed out to the property manager that the HOA covenants clearly state the HOA is responsible for the maintenance of the fence.

Committee Reports

- ✓ **Budget**—*Trustee Woodcock*. Nothing to report.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*. Nothing to report.
- ✓ **Tax Roll and Assessment**—*Trustee Raschke*. Absent.
- ✓ **Holiday Decorations**—*Trustee Jones*. Covered by Mr. Anthony.
- ✓ **Landscaping and Capital Improvements**—*President Leech*. Nothing to report.

- ✓ **Security**—*Vice President Kehrmeyer*.

Off-Duty Deputy patrols continued to increase in February, with 42 stops, six (6) citations, and 35 warnings. The Trespass Authorization is now in place for deputies to patrol the park at the end of Culbreath Road.

- ✓ **Community Relations**—*Trustee Schroeder*. Absent.

Correspondence—None.

Old Business—None.

New Business—None.

Reminders

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| ✓ Monday, | March 28 | -Check Signing |
| ✓ Monday, | April 11 | -Regular Board Meeting, 6:30 p.m. |
| ✓ Monday, | April 11 | -Check Signing |
| ✓ Monday, | April 25 | -Budget Committee Meeting, 6:30 p.m. |
| ✓ Monday, | April 25 | -Check Signing |

Adjournment

Trustee Woodcock moved to adjourn the meeting. This was seconded by Trustee Jones, and the vote was unanimous. President Leech closed the meeting at 7:45 p.m.

Respectfully submitted,

Russell Jones
Secretary

Tom Leech
President

Minutes Distributed Electronically to Board Members.