

Regular Monthly Meeting
BLOOMINGDALE SPECIAL DISTRICT
3509 Bell Shoals Road, Valrico, FL 33596
Date: August 9, 2021

Call to Order

President Leech convened the regular monthly meeting of the Bloomingdale Special District at 6:30 p.m., August 9, 2021. There were enough Trustees present to establish a quorum.

Trustees in Attendance

Tom Leech
Charlie Woodcock
Randy Kehrmeyer
Claire Letkiewicz
Rusty Jones
Lee Raschke
Kristine Schroeder

Also in Attendance

Miriam Leech—Office Manager
Rick Pitrowski—Merit, Inc.

Public Comments

None.

President's Report

President Leech reported the following:

- ✓ President Leech has a Zoom meeting with Hillsborough County Commissioner Stacy White on Thursday (August 12) to discuss proposed changes to the District's founding ordinance:
 - Wall maintenance flexibility
 - Option to use credit card
 - Remote meetings
- ✓ President Leech requested that Halff suspend all District-related work on July 13, 2021. The latest invoice from Halff for electrical engineering work is in question, and President Leech is working to resolve.

Approval of July 12, 2021, Regular Meeting Minutes

Trustee Woodcock moved to approve the minutes of the July 12, 2021, regular board meeting. Trustee Jones seconded the motion. The vote was unanimous. The motion passed.

Property Manager's Report for July 2021

A copy of this report is attached to these minutes.

Mr. Pitrowski reported the following:

- ✓ District-wide tree trimming is complete. Total Garden returned and finished all work on Culbreath Road.
- ✓ Trees at Oak Crest entryways on Erindale Drive have been removed and trimmed by B&G Tree, and the purchase order to clean out beds has been approved.
- ✓ September 11 memorial banners will be installed week of August 16.
- ✓ The Culbreath Road and Clareside Drive entryway to Heritage Park is having landscape work done, and The Cove entryway is being spruced up, including a transfer of Japanese Blueberry trees from Heritage Park.
- ✓ Erindale Oaks made a request for mulching along their fenceline—*Mr. Pitrowski* explained this is outside the District's maintenance.

Committee Reports

- ✓ **Budget**—*Trustee Woodcock*
There are approximately \$136,000 in funds to be spent between now and the end of the fiscal year over and above the budgeted carry over funds.
- ✓ **Contracts/Renewables**—*Trustee Woodcock*
The Professional Security Resources, Inc. (PSRI), contract is up for renewal in September.

Vice President Kehrmeier moved to extend the PSRI contract for 3 years until September 30, 2024. *Trusted Schroeder* seconded the motion. The vote was unanimous. The motion passed.

- ✓ **Tax Roll and Assessment**—*Trustee Raschke*
Tax roll has been verified, and is ready for submittal to County.
- ✓ **Holiday Decorations**—*Trustee Jones*. Nothing to report.
- ✓ **Landscaping and Capital Improvements**—*Trustee Letkiewicz*
Trustee Letkiewicz, *Kevin Igoe* and *Shane Karlson* of Your Green Team, and *Mr. Pitrowski* all have design plans in the works for Lithia Pinecrest and Erindale, Culbreath and Bloomingdale, *John Moore*, and *Erin Arbor* entryways based on the new plant palette. *Trustee Letkiewicz* will have the final plant palette in September, and *Kevin Igoe* will attend the September meeting and have cost estimates for the designs at that time.

Vice President Kehrmeier noted that Your Green Team agreed to donate annuals that are removed from the beds to the Cimino Elementary School garden club.

- ✓ **Security**—*Vice President Kehrmeier*. Nothing to report.
- ✓ **Community Relations**—*President Leech*. Nothing to report.

Correspondence—None.

Old Business

President Leech asked trustees to prioritize projects that can be done by the end of the fiscal year using the excess funds (approximately \$136,000) in the budget.

Trustee Schroeder moved to approve spending of \$35,000 for remaining tree trimming in the District, \$15,000 for the landscaping of the three Oak Crest entryways on Erindale Drive, and \$4,000 for LED lighting replacement where needed in the District. Vice President Kehrmeier seconded the motion. The vote was unanimous. The motion passed.

Turf replacement in the amount of \$40,000 has already been approved and will take place in September. If funds are still available, and more turf is needed, a second vote will take place. Additionally, the Board is awaiting the school board vote on allowing a flag pole be placed at Alafia Elementary School. If approved, an additional \$10,000 will be allocated by vote.

New Business—None.

Reminders

- ✓ Monday, August 9 -Check Signing
- ✓ Monday, September 13 -Regular Board Meeting, 6:30 p.m.
- ✓ Monday, September 13 -Check Signing

Adjournment

Trustee Woodcock moved to adjourn the meeting. This was seconded by Trustee Jones, and the vote was unanimous. President Leech closed the meeting at 7:10 p.m.

Respectfully submitted,

Russell Jones

Tom Leech

Secretary

President

Minutes Distributed Electronically to Board Members.